

DRAFT CHARTER FOR THE MAINE SOLIDWORKS USERS GROUP

We are an all volunteer organization promoting the free exchange of information among users of SolidWorks in Maine.

The user network is a powerful tool for sharing ideas, and asking questions about designing with SolidWorks.

We rely on suggestions/comments from our participants in setting up the agenda for meetings. Your suggestions help develop materials that will help you become more productive with SolidWorks.

The Maine SolidWorks Users Group (MSWUG) will be subject to amendment by recommendation from user group participants with concurrence by the President and guidance from the national SolidWorks Users Group Network.

Purpose:

The purpose of the MSWUG is to promote the free exchange of information related to the use of SolidWorks among the participants in the user group. It provides a forum in which the membership may assist each other in furthering their knowledge about and advancing their abilities in the use of SolidWorks.

Problem solving:

MSWUG will not be a resource for product support related issues. Troubleshooting, bug reporting, and subscription service are available from SolidWorks Corporation, SolidWorks VARS, and SolidWorks business partners.

MSWUG will be a resource for sharing practical experience, developing skill, and networking among participants who use SolidWorks. MSWUG meetings are an opportunity to share and to learn.

All of this activity is done on a voluntary basis. No guarantees are made.

The meetings will not be limited to those who have licenses of SolidWorks

Membership:

MSWUG is organized and operated completely through volunteering participants.

Participants need not own a copy of SolidWorks.

There is no fee for membership. Donations to the MSWUG general fund are gladly accepted.

SolidWorks Corporation, SolidWorks VARS, and SolidWorks business partners are encouraged to participate as sponsors but are not eligible to hold elected positions.

Funding:

Funds will be applied to the cost of the meeting room, equipment, snacks, hand outs, web site, or other expenses incurred by MSWUG.

The President will determine the funding method for MSWUG. At this time, there are no dues to participants. At some future date it is possible that a membership fee could be established.

The primary source of funding will be from charitable donations from sponsors. Sponsors may contribute material, facility, cash, or other forms of support as approved by the President. MSWUG may acknowledge sponsors by posting links on the web site and other favorable mention in MSWUG communications.

The President may determine that donations will be solicited at user group meetings. Participants will be allowed to voluntarily contribute cash to the MSWUG general fund.

Meetings:

MSWUG will meet on a regular basis 4 times yearly.

Meeting agenda and subjects will be planned in advance by the President. Suggestions and requests from MSWUG participants are of great importance and will be given top priority in setting the agenda for the next meeting.

A time during every meeting will be designated for an open forum/discussion on subjects related to SolidWorks.

SolidWorks Corporation, VARS, and other solution providers may be invited to give demonstrations of their products.

Attendees are encouraged to volunteer to give case studies related to SolidWorks.

Members can request to be notified of meetings via email. They may opt out of the notification list at any time.

As available, the meeting schedules and agenda will be posted on the MSWUG web site (once developed).

Web site:

www.mswug.com is intended to be the primary communication resource.

The goal is to include such information as meeting minutes from prior meetings, preliminary agenda for the next meeting, topics of interest to participants, notice of upcoming Solidworks related events,

MSWUG Member Database:

A database of participants will be kept.

The purpose of the database is to support promotion and notification of MSWUG events.

Sponsors and guest speakers may be informed only of the quantity of members, no direct contact information, names, or email addresses will be distributed by MSWUG.

Members will have the option of prohibiting the distribution of their contact information.

The security and privacy of the membership database is the responsibility of the President.

Abuse of the MSWUG membership database will result in revocation of membership and exclusion from all further MSWUG activities.

Database information for all participants may include:

Participants name,

Participants e-mail,

Employer,

Job Title,

Phone number,

About us

The Maine SolidWorks User Group (MSWUG) was founded by users of SolidWorks with support from SolidWorks. Most of our activities take place in the Maine area.

MSWUG is a non-profit organization dedicated to the free exchange of information related to the use of SolidWorks. MSWUG provides a forum in which participants may assist each other in furthering their knowledge and abilities.

We meet 4 times per year

Participants need not own a copy of SolidWorks all that is required is your interest in the use of the product.

There is no fee for membership.